

I N D E X**Name of work & Location**

Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).

Sl.No.	Description	Page
1.	Index Page	1
2.	Information and instructions for contractors for e-tendering	2-3
3.	Receipt of Deposition of Original EMD	4
4.	Guarantee offered by Bank to CPWD on Non Judicial stamp paper in connection with the execution of contracts	5-6
5.	C.P.W.D – 6 for e-Tendering	7-10
6.	CPWD – 7	11-12
7.	Performa acceptance of tender	13
8.	Performa of Schedules (A,B,C,D,E, & F)	14-18
9.	Silent /Mandatory Requirement for the Tender	19
10.	General Conditions of Contract.	20-22
11.	Special conditions for Horticulture Work, Good Earth, Manure, Plants etc.	23-26
12.	Check List/Norms for Horticulture maintenance as per CPWD maintenance Manual, 2023	27
13.	Sample of Performa of Worker Identity Card	28
14.	Schedule of Quantity for work	29-30

NIT amounting to Rs. 12, 15,552/- (Rupees Twelve Lakh Fifteen Thousand Five Hundred Fifty-Two only) is approved.

Certified that this N.I.T. contains 1 to 30 (One to Thirty) pages only.

**Deputy Director (Horticulture) Lucknow,
CPWD, Lucknow.**

C	}	NIL
I		
O		

DDH

INFORMATION AND INSTRUCTIONS FOR BIDDERS FOR E-TENDERING FORMING PART OF BID DOCUMENT AND TO BE POSTED ON WEBSITE

(Applicable for inviting open bids)

The **Deputy Director (Horticulture), C.P.W.D., Lucknow** on behalf of President of India invites **online Percentage rate bids** from approved and eligible contractors of CPWD in Horticulture category for the following work(s):

S. No.	NIT NO.	Name of work and location	Estimated Cost Put to Bid	Earnest Money	Period of Completion	Last date & time of submission of bid, original EMD, copy of receipt or deposition of original EMD and other Document as specified in the bid document	Time & date of opening of bid
1	2	3	4	5	6	7	8
1	30/DDH/Lucknow/2026-27	Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).	Rs. 12, 15,552/-	Rs. 24,311/-	12 Months	Up to 15:00 Hrs. on 14.07.2026	At 15:30 Hrs. on 14.07.2026

- The intending bidder must read the terms and conditions of CPWD-6 carefully. He should only submit his bid if he consider himself eligible and he is in possession of all the documents required.
- Information and Instructions for bidders posted on website shall form part of bid document.
- The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents can be seen and downloaded from website **www.etender.cpwd.gov.in** or **www.cpwd.gov.in** free of cost.
- The bid can only be submitted after **depositing of original EMD either in the office of Dy. Director (Hort.)/Executive Engineer inviting bids or division office of any Executive Engineer/ Dy. Director (Hort.), CPWD within the period of bid submission and uploading the mandatory scanned documents "Insurance Surety Bonds, Account payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or bank Guarantee (as prescribed) issued by a Commercial bank,"** towards EMD in favour of Executive Engineer as mentioned in NIT, receipt for deposition of original EMD to division office of any Executive Engineer (including NIT issuing EE/AE/DDH/ADH), CPWD and other documents as specified.
- Those contractors who are not registered or not updated their profile on the website mentioned above, are required to get registered beforehand. If needed they can be imparted training on online bidding process as per details available on the website <https://etender.cpwd.gov.in>.
- The intending bidder must have valid class-III digital signature with encryption key (combo type) to perform any operations/transaction on the e-tendering portal/website and the bidder should download

C	}	NIL
I		
O		

DDH

and install the eMSigner on their system as per instructions available on download section of <https://etender.cpwd.gov.in>.

7. On opening date, the contractor can login and see the bid opening process. After opening of bids he will receive the competitor bid sheets.
8. Contractor can upload documents in the form of **JPG** format and **PDF** format.
9. Contractor must ensure to quote rate in the column (s) meant for quoting rate in figures appears in yellow colour and the moment rate is entered, it turns sky blue.
In addition to this, while selecting any of the cells a warning appears that if any cell is left blank the same shall be treated as "0". Therefore, if any cell is left blank and no rate is quoted by the bidder, rate of such item shall be treated as "0" (ZERO).
However, if a tenderer quotes NIL rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

List of Documents to be scanned and uploaded within the period of bid submission:

- I. **Insurance Surety Bond/Demand Draft/Account Payee/Bankers Cheque/Fixed Deposit Receipt/Bank Guarantee issue by any commercial Bank against EMD in favour of Executive Engineer, Lucknow Central Division-I, CPWD, Lucknow.**
- II. Copy of Receipt of deposition of original EMD issued from division office of any Executive Engineer/Dy. Director (Hort.), CPWD (The EMD document shall be issued from the place in which the office of receiving division office is situated.) In Respect of portion of EMD prescribed in the shape of BG, the scanned copy of original Bank Guarantee including e-Bank Guarantee (as applicable) of any commercial bank having validity for a period of 90 days for single bid or more from the last date of bids is to be uploaded.
- III. **Enlistment Order of the Contractor in CPWD (Horticulture Category)** along with all modifications therein.
- IV. (A) **GST Certificate of Registration**, if already obtained by the bidder.
"OR"
(B) **Undertaking**: If the bidder has not obtained GST registration as applicable, then he shall scan and upload following undertaking along with bid documents.
"If the work is awarded to me, I/We shall obtain GST registration Certificate, as applicable, within one month from date of receipt of award letter or before release of any payment by CPWD, whichever is earlier, failing which, I/we shall be responsible for any delay in payments which will be due towards me / us on a/c of the work executed and / or for any action taken by CPWD or GST department in this regard.
- V. **Undertaking for site inspection**: Intending bidders must upload **Undertaking regarding site inspection**: I/we have inspected and examined the site of work and it's surrounding and fully satisfy themselves before submitting my/our bids.
- VI. Scanned copy of Certificate of Participation in ERP Training.
("The existing enlisted contractor either himself or his authorized representative shall take compulsory ERP (Enterprise Resource Planning) training through any of the CPWD Regional Training institutes (RTIs) at Delhi, Mumbai, Chennai and Kolkata, National CPWD Academy (NCA) Ghaziabad, Training arranged by Graduates of ERP "Train the Trainers Programme" conducted by NCA, Ghaziabad or through any other special training arranged by ERP unit of CPWD. Training will be valid only when participants are registered in LMS (Learning Management System) of ERP and certificate is issued through LMS of ERP." (In compliance of OM No. DG/Enlist. Rules-2023/10 dated 22.04.2024).
- VII. Scanned copy of EPFO/ESIC Registration certificate of Agency/Contractor issued by competent authority.
- VIII. Undertaking- Regarding Contractor near relative are not employed in any capacity in the Division office/Zone office.
- IX. Scanned copy of Pan Card

Note: Bidder should ensure himself that above documents are uploaded in correct format and at correct location on the website.

**Deputy Director (Horticulture) Lucknow,
CPWD, Lucknow.**

C	}	NIL
I		
O		

DDH

Annexure-I.

RECEIPT OF DEPOSITION OF ORIGINAL EMD

(Receipt No.#..... / date#.....)

Name of Work: Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).

1. NIT No.: **30/DDH/Lucknow /2026-27**
2. Estimated Cost: **Rs. 12, 15,552/-**
3. Amount of Earnest Money Deposit: **Rs. 24,311/-**
“(In Favour of Executive Engineer, Lucknow Central Division-I, CPWD, Lucknow)”
4. Last date & Time of submission of Bid: 15:00 Hrs. on **14.07.2026**

Name of Contractor:#.....

1. Form of EMD#.....
2. Amount of Earnest Money Deposit#.....
3. Date of submission of EMD#.....

.....

Signature, Name and Designation of EMD
 Receiving officer (EE/AE (P)/AE/AAO) alongwith office stamp

C	}	NIL
I		
O		

DDH

BANK GUARANTEE**ON NON-JUDICIAL STAMP PAPER OF MINIMUM Rs. 100**

1. Whereas the Executive Engineer..... (Name of division)....., CPWD on behalf of the President of India (hereinafter called "The Government") has invited bids under(NIT number)datedfor(name of work)The Government has further agreed to accept irrevocable Bank Guarantee for Rs.(RupeesOnly) valid upto(date)* as Earnest Money Deposit from (name and address of contractor).....(hereinafter called "the contractor") for compliance of his obligations in accordance with the terms and conditions of the said NIT.

OR**

1. Whereas the Executive Engineer..... (Name of division)....., CPWD on behalf of the President of India (hereinafter called "The Government") has entered into an agreement bearing numberwith(name and address of contractor).....(hereinafter called "the contractor") for execution of work(name of work)The Government has further agreed to accept irrevocable Bank Guarantee for Rs.(RupeesOnly) valid upto(date)* as Performance Guarantee/Security Deposit/Mobilization Advance from the said Contractor for compliance of his obligations in accordance with the terms and conditions of the agreement.
2. We,.....(indicate the name of the Bank).....(hereinafter referred to as "the Bank") hereby undertake to pay to the Government an amount not exceeding Rs..... (Rupees.....only) on demand by the Government within 10 days of the demand.
3. We,.....(indicate the name of the Bank)....., do hereby undertake to pay the amount due and payable under this guarantee without any demure, merely on a demand from the Government stating that the amount claimed is required to meet the recoveries due or likely to be due from the said Contractor. Any such demand made on the Bank shall be conclusive as regards the amount due and payable by the Bank under this Guarantee. However, our liability under this guarantee shall be restricted to an amount not exceeding Rs.....(Rupees.....only).
4. We,.....(indicate the name of the Bank)....., further undertake to pay the Government any money so demanded notwithstanding any dispute or disputes raised by the contractor in any suit or proceeding pending before any Court or Tribunal, our liability under this Bank Guarantee being absolute and unequivocal. The payment so made by us under this Bank Guarantee shall be a valid discharge of our liability for payment there under and the contractor shall have no claim against us for making such payment.
5. We,.....(indicate the name of the Bank)....., further agree that the Government shall have the fullest liberty without our consent and without affecting in any manner our obligations here under to vary any of the terms and conditions of the said agreement or to extend time of performance by the said contractor from time to time or to postpone for any time or from time to time any of the powers exercisable by the Government against the said contractor and to forbear or enforce any of the terms and conditions relating to the said agreement and we shall not be relieved from our liability by reason of any such variation or extension being granted to the said contractor or for any forbearance, act of omission on the part of the Government or any indulgence by the Government to the said Contractor or by any such matter or thing whatsoever which under the law relating to sureties would, but for this provision, have effect of so relieving us.
6. We,.....(indicate the name of the Bank)....., further agree that the Government at its option shall be entitled to enforce this Guarantee against the Bank as a principal debtor at the first

C	}	NIL
I		
O		

DDH

instance without proceeding against the Contractor and notwithstanding any security or other guarantee the Government may have in relation to the Contractor's liabilities.

7. This guarantee will not be discharged due to the change in the constitution of the Bank or the contractor(s).
8. We.....(indicate the name of Bank), undertake not to revoke this guarantee except with the consent of the Government in writing.
9. This Bank Guarantee shall be valid up to.....unless extended on demand by Government. Notwithstanding anything mentioned above, our liability against this Guarantee is restricted to Rs.....(Rupees.....only) and unless a claim in writing is lodged with us within date of expiry or extended date of expiry of this guarantee, all our liabilities under this guarantee shall stand discharged.

Date

Witnesses:

1. Signature.....
Name and address
- Authorized Signatory
Name
Designation
Staff code no.
2. Signature.....
Name and address
- Bank seal

* Date to be worked out on the basis of validity period of 90 days where only financial bids are invited and 180 days for two/three bid system from the date of submission of tender.

** In paragraph 1, strike out the portion not applicable. Bank Guarantee will be made either for earnest money or for performance guarantee/security deposit/mobilization advance, as the case may be.

C	}	NIL
I		
O		

DDH

CPWD-6 FOR e-Tendering

Percentage rate bids are invited on behalf of President of India from approved and eligible contractors of CPWD in Horticulture category for the work of **Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features)**. The enlistment of the contractors should be valid on the last date of submission of bids. In case the last date of submission of bid is extended, the enlistment of contractor should be valid on the original date of submission of bids.

1. The work is estimated to cost **Rs. 12, 15,552/-**. This estimate, however, is given merely as a rough guide.
2. Agreement shall be drawn with the successful bidders on prescribed Form No. **CPWD 7** which is available as a Govt. of India Publication and also available on website **www.cpwd.gov.in**. Bidders shall quote his rates as per various terms and conditions of the said form which will form part of the agreement.
3. The time allowed for carrying out the work will be **12 (Twelve) months** from the date of start as defined in schedule 'F' or from the first date of handing over of the site, whichever is later, in accordance with the phasing, if any, indicated in the bid documents.
4. The site for the work is available.
5. The bid document consisting of plans, specifications, the schedule of quantities of various types of items to be executed and the set of terms and conditions of the contract to be complied with and other necessary documents except Standard General Conditions of Contract Form can be seen on website **www.etender.cpwd.gov.in** or **www.cpwd.gov.in** free of cost.
6. After submission of the bid the contractor can re-submit revised bid any number of times but before last time and date of submission of bid as notified.
7. While submitting the revised bid, contractor can revise the rate of one or more item(s) any number of times (he need not re-enter rate of all the items) but before last time and date of submission of bid as notified.
8. When bids are invited in three stage system and if it is desired to submit revised financial bid then it shall be mandatory to submit revised financial bid. If not submitted then the bid submitted earlier shall become invalid.
9. Earnest Money in the form of **“Insurance Surety Bonds, Account payee Demand Draft, Fixed Deposit Receipt, Banker’s Cheque or bank Guarantee (as prescribed) issued by a Commercial bank,” (drawn in favour of Executive Engineer, Lucknow Central Division-I, CPWD, Lucknow)** shall be scanned and uploaded to the e-Tendering website within the period of bid submission. The original EMD should be deposited either in the office of Executive Engineer inviting bids or division office of any Executive Engineer, CPWD within the period of bid submission. The EMD receiving Executive Engineer (including NIT issuing EE/DDH/AE/ADH) shall issue a receipt of deposition of earnest money deposit to the bidder in a prescribed format (enclosed) uploaded by the tender inviting AE/ADH/EE/DDH in the NIT.

EMD Shall be made/issued only from the account of the bidder/tenderer submitting the bid/tender. EMD made/issued from the account other than that of the bidder tenderer submitting the bid, shall not be accepted.

C	}	NIL
I		
O		

DDH

This receipt shall also be uploaded to the e-tendering website by the intending bidder up to the specified bid submission date and time.

A part of earnest money is acceptable in the form of bank guarantee also. In such case, minimum 50% of earnest money or Rs. 20 lac, whichever is less, shall have to be deposited in shape prescribed above and balance may be deposited in shape of Bank Guarantee of any scheduled bank having validity for 90 days or more from the last date of receipt of bids which is to be scanned and uploaded by the intending bidders.

Receipt of Earnest money deposit shall be uploaded to the e-Tendering website within the period of bid submission.

Copy of Enlistment Order and other documents as specified in the bid document shall be scanned and uploaded to the e-Tendering website within the period of bid submission. Further, certified copy of all the scanned and uploaded documents as specified in bid document shall have to be submitted by the lowest bidder only within a week physically in the office of tender opening authority.

Online bid documents submitted by intending bidders shall be opened only of those bidders, whose original EMD deposited with any division of CPWD and other documents scanned and uploaded are found in order.

The bid submitted shall be opened at **15:30 Hours** on **14.07.2026**

10. The bid submitted shall become invalid, shall summarily be rejected and e-Tender processing fee shall not be refunded if any:

- (i) The bidder is found ineligible.
- (ii) The bidder does not upload EMD receipt.
- (iii) The bidder does not upload scanned copies of all the documents stipulated in the bid document.
- (iv) If any discrepancy is noticed between the documents as uploaded at the time of submission of bid and hard copies as submitted physically by the bidder in the office of bid opening authority.
- (v) If a tenderer quotes nil rates against each item in item rate tender or does not quote any percentage above/below on the total amount of the tender or any section/sub head in percentage rate tender, the tender shall be treated as invalid and will not be considered as lowest tenderer.

11. The contractor whose bid is accepted will be required to furnish performance guarantee at specified percentage of the tendered amount/Estimated amount whichever is higher in favour of **Executive Engineer, Lucknow Central Division-I, CPWD, Lucknow** as mentioned in Schedule E. If the tendered amount is less than 80% of Estimated cost put to tender (ECPT), the Performance Guarantee in addition to the requirement above, shall be increased by an amount equal to the difference between 80% of the ECPT and the tendered amount.

This Guarantee shall be in the form of Insurance Surety Bond, Account Payee, Demand Draft, Fixed Deposit Receipt/Bank Guarantee from any of the commercial bank in accordance with the prescribed form. In case the contractor fails to deposit the said performance guarantee within period as indicated in Schedule 'F', including the extended period if any, the Earnest Money deposited by the contractor shall be forfeited automatically without any notice to the contractor. The earnest money deposited along with bid shall be returned after receiving the aforesaid performance guarantee.

The contractor whose bid is accepted will also be required to furnish either copy of applicable licenses/registrations or proof of applying for obtaining labour licenses,

C	}	NIL
I		
O		

- registration with EPFO, ESIC and BOCW Welfare Board and Programme Chart (Time and Progress) within the period specified in Schedule F.
12. **Description of the work is as follows: Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).** Intending Bidders are advised to inspect and examine the site and its surroundings and satisfy themselves before submitting their bids as to the nature of the ground and sub-soil (so far as is practicable), the form and nature of the site, the means of access to the site, the accommodation they may require and in general shall themselves obtain all necessary information as to risks, contingencies and other circumstances which may influence or affect their bid. A bidders shall be deemed to have full knowledge of the site whether he inspects it or not and no extra charge consequent on any misunderstanding or otherwise shall be allowed. The bidders shall be responsible for arranging and maintaining at his own cost all materials, tools & plants, water, electricity access, facilities for workers and all other services required for executing the work unless otherwise specifically provided for in the contract documents. Submission of a bid by a bidders implies that he has read this notice and all other contract documents and has made himself aware of the scope and specifications of the work to be done and of conditions and rates at which stores, tools and plant, etc. will be issued to him by the Government and local conditions and other factors having a bearing on the execution of the work.
 13. The competent authority on behalf of the President of India does not bind itself to accept the lowest or any other bid and reserves to itself the authority to reject any or all the bids received without the assignment of any reason. All bids in which any of the prescribed condition is not fulfilled or any condition including that of conditional rebate is put forth by the bidders shall be summarily rejected.
 14. Canvassing whether directly or indirectly, in connection with bidders is strictly prohibited and the bids submitted by the contractors who resort to canvassing will be liable for rejection.
 15. The competent authority on behalf of President of India reserves to himself the right of accepting the whole or any part of the bid and the bidders shall be bound to perform the same at the rate quoted.
 16. The contractor (**enlisted or non-enlisted in CPWD**) shall not be allowed to participate in the tender for work(s) in the CPWD **Zone/Circle/ Division/Sub-Division** responsible for award and/or execution of contracts(s) in which his near relative is posted a Divisional Accountant or as an officer in any capacity between the grades of the **Chief Engineer** and Junior Engineer (both inclusive). He shall also intimate the names of persons who are working or are subsequently employed by him and who are near relatives to any Officer working in the **CPWD**. Any breach of this condition by the contractor would render him liable to be debarred for a period upto two years from tendering in CPWD as decided by the accepting authority mentioned in Schedule F and his decision will be excepted from clause 25.
 17. No Engineer of Gazetted Rank or other Gazetted Officer employed in Engineering or Administrative duties in an Engineering Department of the Government of India is allowed to work as a contractor for a period of one year after his retirement from Government service, without the prior permission of the Government of India in writing. This contract is liable to be cancelled if either the contractor or any of his employees is found any time to be such a person who had not obtained the permission of the Government of India as aforesaid before submission of the bid or engagement in the contractor's service.

C	}	NIL
I		
O		

18. The bid for the works shall remain open for acceptance for a period of thirty (30) days from the last date of receipt of bids.
- If any tender withdraws his tender or makes any modifications in the terms and conditions of the tender which is not acceptable to the department, within 7 days after last date of submission of bids, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 50% of the said earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - If an tenderer withdraws his tender or makes any modification in the terms and conditions of the tender which is not acceptable to the department after expiry of 7 days after last date of submission of bids, then the Government shall, without prejudice to any other right or remedy, be at liberty to forfeit 100% of the said earnest money absolutely irrespective of letter of acceptance for the work is issued or not.
 - In case of forfeiture of earnest money as prescribed in para (i) and (ii) above, the bidders shall not be allowed to participate in the rebidding process of the same works.
19. This notice inviting Bid shall form a part of the contract document. The successful bidders/contractor, on acceptance of his bid by the Accepting Authority shall within 15 days from the stipulated date of start of the work, sign the contract consisting of:-
- The Notice Inviting Bid, all the documents including additional conditions, specifications and drawings, if any, forming part of the bid as uploaded at the time of invitation of bid and the rates quoted online at the time of submission of bid and acceptance thereof together with any correspondence leading thereto.
 - Standard C.P.W.D. Form 7 GCC 2023 for Maintenance work (as amended / modified up to day previous to the last date of submission of bids) and applicable.**
20. The intending bidders are required to update their profile in CPWD e-tender portal and to upload their bids well in advance of last date of submission of tender. Any issue related to updating profile/uploading tender can be resolved through the concerned Deputy Director (Horticulture) (Phone no. 05222974898 e-mail Id:- lkwdchd.cpwd@gov.in) or ERP helpline no. 18001803286 or e-mail Id cpwd.support@techmahindra.com. The e-tendering bidders are also advised not to wait to any issues till the last date of submission of bid in their own interest.

Jurisdiction of Courts

The Court of the place from where the letter of award of work has been issued shall have the jurisdiction to decide any dispute arising out of or in respect of the contract.

21. CPWD does not have funds of its own and it carries out the works of client departments from their funds (deposit, budgetary, authorization). The CPWD is making payments to the contractors after getting budget / authorization / deposit from various Ministries /Client Departments. The payment to the contractor can be done only on availability of funds for that work from client department and in case of any delay in getting funds from Ministry / Client Department, CPWD will not be responsible for delay in payment and no any extra compensation on this account shall be granted apart from specified elsewhere in this document. The contractor has to quote his tender accordingly considering this aspect.

C	}	NIL
I		
O		

**GOVERNMENT OF INDIA
CENTRAL PUBLIC WORKS DEPARTMENT**

CPWD-7

PERCENTAGE RATE TENDER & CONTRACT FOR WORKS

- (A) Tender for the work of: **Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).**
- (i) To be uploaded by **15:00 Hrs.** on **14.07.2026** at **www.etender.cpwd.gov.in.**
- (ii) To be opened in presence of tenderers who may be present at **15:30 Hrs.** on **14.07.2026** in the office of **Deputy Director (Horticulture), Lucknow CPWD, Lucknow.**

TENDER

I/We have read and examined the notice inviting tender, schedule, A, B, C, D, E & F Specifications applicable, Drawings & Designs, General Rules and Directions, Conditions of Contract, clauses of contract, Special conditions, Schedule of Rate & other documents and Rules referred to in the conditions of contract and all other contents in the tender document for the work.

I/We hereby tender for the execution of the work specified for the President of India within the time specified in Schedule 'F' viz., schedule of quantities and in accordance in all respect with the specifications, designs, drawing and instructions in writing referred to in Rule-1 of General Rules and Directions and in Clause 11 of the Conditions of contract and with such materials as are provided for, by, and in respect of accordance with, such conditions so far as applicable.

I/We agree to keep the tender open for **Thirty (30) Days** from the due date of its opening and not to make any modification in its terms and conditions.

I/We have deposited EMD for the prescribed amount in the office of concerned Executive Engineer/ Deputy Director (Horticulture) as per the bid document.

A copy of earnest money deposit **receipt of prescribed amount deposited in the form of Insurance Surety Bonds, Account payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or bank Guarantee (as prescribed)** issued by a **Commercial bank**, is scanned and uploaded (strike out as the case may be). If I/We, fail to furnish the prescribed performance guarantee within prescribed period, I/We agree that the said President of India or his successors, in office shall without prejudice to any other right or remedy, be at liberty to forfeit the said earnest money absolutely. Further, if I/We fail to commence work as specified, I/We agree that President of India or the successors in office shall without prejudice to any other right or remedy available in law, be at liberty to forfeit the said performance guarantee absolutely. The said Performance Guarantee shall be a guarantee to execute all the works referred to in the tender documents upon the terms and conditions contained or referred to those in excess of that limit at the rates to be determined in accordance with the provision contained in Clause 12.2 and 12.3 of the tender form.

Further, I/We agree that in case of forfeiture of Earnest Money or Performance Guarantee as aforesaid, I/We shall be debarred for participation in the re-tendering process of the work.

C	}	NIL
I		
O		

DDH

I/We undertake and confirm that eligible similar work(s) has/have not been got executed through another contractor on back to back basis. Further that, if such a violation comes to the notice of Department, then I/We shall be debarred for tendering in CPWD in future forever. Also, if such a violation comes to the notice of Department before date of start of work, the Engineer-in-Charge shall be free to forfeit the entire amount of Earnest Money deposit/Performance Guarantee.

I/We hereby declare that I/We shall treat the tender documents drawings and other records connected with the work as secret/confidential documents and shall not communicate information/derived there from to any person other than a person to whom I/We am/are authorized to communicate the same or use the information in any manner prejudicial to the safety of the State.

Dated _____ **

**
Signature of contractor
Postal Address **

Witness: **

Address: **

Occupation: **

C	}	NIL
I	}	
O	}	

DDH

ACCEPTANCE

The above tender (as modified by you as provided in the letters mentioned hereunder) is accepted by me for and on behalf of the President of India for a sum of Rs..... (Rupees
.....).

The letters referred to below shall form part of this contract agreement:

- (a) _____
(b) _____
(c) _____

For & on behalf of President of India

Signature

.....

Dated:

Designation

C	}	NIL
I	}	
O	}	

DDH

PROFORMA OF SCHEDULES

(Separate Performa for Civil & Elect. and Horticulture Works in case of Composite Tenders)

SCHEDULE 'A'

Schedule of quantities

(Attached Page No. 29-30)

SCHEDULE 'B'

Schedule of materials to be issued to the contractor.

S. No.	Description of item	Quantity	Rates in figures & words at which the material will be charged to the contractor	Place of issue
1	2	3	4	5
-----NIL-----				

SCHEDULE 'C'

Tools and plants to be hired to the contractor

S. No.	Description	Hire charges per day	Place of Issue
1	2	3	4
-----NIL-----			

SCHEDULE 'D'

Extra schedule for specific requirements/document for the work, if any.

-Nil-

SCHEDULE 'E'

Reference to General Conditions of contract – CPWD **GCC 2023 Maintenance Work** as amended/modified upto day previous to last date of submission of bids.

Name of work:-		Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).		
(i)	Estimated cost of work: -	Items of Work	₹ 12, 15,552/-	
(ii)	Earnest money	₹ 24311/- (To be returned after receiving of Performance Guarantee)		
(ii)	Performance Guarantee:	(a) 5% of tendered value or Estimated cost put to Tender (ECPT) (whichever is higher) (b) Where the tendered amount is less than eighty percent (80%) of the Estimated cost put to tender (ECPT), the Performance Guarantee, in addition to the requirement under (a) above, shall be increased by an amount equal to the difference between eighty percent (80%) of the ECPT and the tendered amount.		
(iii)	Security Deposit: -	2.5% of tendered value		

SCHEDULE 'F'

GENERAL RULES & DIRECTIONS:

Officer inviting tender	Deputy Director (Horticulture), Lucknow, C.P.W.D., Lucknow
Maximum percentage of quantity of items of work to be executed beyond which rates are to be determined in accordance with Clause 12.2.& 12.3	See at appropriate clause under definitions

Definitions:

C	}	NIL
I		
O		

DDH

2(v)	Engineer-in-Charge	Deputy Director (Horticulture), Lucknow, C.P.W.D., Lucknow
2(viii)	Accepting Authority	Deputy Director (Horticulture), Lucknow, C.P.W.D., Lucknow
2(x)	Percentage on cost of materials and labour to cover all overheads and profits	15%
2(x)(b)	Standard Schedule of Rates:	CPWD DSR (Horticulture & Landscaping) 2025 with Correction slips upto the day previous to last date of submission of tender
2(xi)	Department:	Central Public Works Department
9(ii)	Standard CPWD contract Form:	GCC 2023 for Maintenance Work CPWD Form 7 as amended/modified upto day previous to last date of submission.
Clause 1	i) Time allowed for submission of Performance Guarantee, Programme Chart (Time and Progress) and applicable labour licenses, registration with EPFO, ESIC and BOCW Welfare Board or proof of applying thereof from the date of issue of letter of acceptance	07 Days
	ii) Maximum allowable extension with late fee @ 0.1% per day of Performance Guarantee amount beyond the period as provided in (i) above	03 Days
Clause 2	Authority for fixing Compensation under Clause 2	Chief Engineer (Lucknow) CPWD, Lucknow Or successor thereof
Clause 2 A	Applicable Clause 2A	Not Applicable

Clause 5

Number of days from the date of issue of letter

10(Ten) Days or date of handing over of site which even is later.Mile stone/ Bar chart(s)
of acceptance for reckoning date of start

Sl. No.	Description of milestone (Physical)	Time allowed in days (from date of start)	Amount to be with head in case of non achievement of mile stone
-NIL-			

Time allowed for execution of work.

12 (Twelve) months**Authority to decide****(i) Extension of time****Deputy Director (Horticulture), Lucknow, C.P.W.D., Lucknow or successor thereof.****(ii) Rescheduling of mile****-----Not Applicable-----****Stone:****(iii) Shifting of date of start:****Chief Engineer (Lucknow) CPWD, Lucknow or successor thereof.****in case of delay in handing over of site**

C	}	NIL
I		
O		

DDH

Schedule of handing over the site

Part	Portion of site	Description	Time period for handing over reckoned from date of issue of letter of intent
Part-A	Portion without any hindrance	Full site	10 (Ten) days

Clause 5

Applicable Clause 5/Clause 5A:

Clause 5

Clause 6	Computerized Measurement Book (CMB)/Electronic Measurement Book	EMB through CPWD ERP Module (Measurement to be recorded by Contractor)
Clause 7	Gross work to be done together with net payment /Adjustment of advances for material collected, if any, since the last such payment for being eligible to interim payment	1,01,296/-
Clause 7A	Whether Clause 7A shall be applicable	Yes
Clause 8	Competent Authorities to inspect and issue completion certificate.	Deputy Director (Hort.), Lucknow, C.P.W.D., Lucknow
Clause 10A	List of testing equipment to be provided by the contractor at site lab.	Not applicable
Clause 10 B (ii)	Whether clause 10-B (ii) shall be applicable.	Not applicable

Clause 10 C

Component of labour expressed as percent of total value of work.

Not applicable

Clause 10CC	Clause 10CC to be applicable in contractor with stipulated period of completion exceeding the period of 12 month	Not applicable
	Schedule of component of other Materials, Labour etc. for price escalation. Component of civil (except materials covered under clause 10CA)/Electrical construction value of work.-	Xm..... %
	Component of Labour – expressed as percent of total value of work.	Y%

Note : Xm.....% should be equal to (100)-(materials covered under clause 10CA i.e.

Cement, Steel, POL and other material specified in clause 10CA + Component of Labour)

C	}	NIL
I		
O		

DDH

Clause 11	Specification to be followed for execution of work:
For Horticulture items of work	CPWD Specifications 2019 Vol. 1 and Vol. 2 with up-to-date correction slips and CPWD specifications (Horticulture and Landscaping)2025 with upto date correction slips issued up to day previous to last date of submission of tender (Hereinafter called CPWD specifications also)

Clause 16	Competent Authority for Deciding reduced rates:	
	For Horticulture items of work	Chief Engineer (Lucknow) CPWD, Lucknow or his successor thereof

Clause 18

- ❖ All tools and plants required for development of garden plants & day to day maintenance of Horticulture work available at site as per direction of officer-in-charge.

Clause 19 C

Dy. Director (Horticulture) Lucknow
C P W D, Lucknow or his successor thereof

Clause 19 D

.....do.....

Clause 19 G

.....do.....

Clause 19 K

----Not Applicable----

Clause 19 L

----Applicable----

Clause 25

Clause 25	(i) Conciliator:	ADG (Region Lucknow), CPWD, Lucknow or Successor thereof.
	(ii) Arbitrator appointing authority:	The Chief Engineer (Lucknow), CPWD, Lucknow or Successor thereof.
	(iii) Place of Arbitration:	Lucknow

Clause 32 Requirement of Technical Representative(s) and Recovery Rate

Cost of work (Rs. In Crores)	Requirement of Technical		Minimum Experience (Years)	Designation Technical staff	Rate at which recovery shall be made from the contractor in the event of not fulfilling Provision of Clause 32
	Qualification	Number (of Major+ Minor component)			
---NIL---					

C	}	NIL
I		
O		

DDH

Clause 36	If relative working in CPWD then the Contractor is not allowed to participate in the tender process	----Applicable----
------------------	---	--------------------

Clause 38			----Not Applicable----
i)	a)	Schedule/ statement for determining theoretical quantity of cement & bitumen on the basis of Delhi Schedule of Rates 2021(Civil) printed by CPWD	Delhi Schedule of rate 2021 (Civil) with correction slips issued upto day previous to last date of submission of tender
ii)		Variations permissible on theoretical quantities	
	a)	Cement for works with estimated cost put to tender not more than Rs. 5 lakhs.	3% plus/minus
		For works with estimated cost put to Tender is more than Rs. 5 lakhs	2% plus/minus
	b)	Bitumen all works	2.5% plus & nil on minus side.
	c)	Steel reinforcement and structural steel Sections for diameter, section and category.	2% plus/minus.
	d)	All other materials	Nil

C	}	NIL
I		
O		

SALIENT/MANDATORY REQUIREMENTS FOR THE TENDER

Name of Work: **Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).**

- 1 The tenderer is advised to read and examine the tender documents for the work and the set of drawings available with Engineer-in-charge. He should inspect and examine the site and its surroundings by himself before submitting his tender.
- 2 The contractor shall quote the percentage rates in figures and words accurately so that there is no discrepancy in rates written in figures and words.
- 3 Time allowed for the execution of work is **12 (Twelve) months.**
- 4 Quality of the work is of utmost importance. This shall be adhered to in accordance with the provisions of CPWD specifications 2019 Vol. I & II with upto date correction slips and guidelines given in the relevant paras and Delhi Schedule of rate, Analysis of Rates and Specifications (Horticulture & Landscaping) 2025 with upto date of Correction slips.
- 5 The contractor shall comply with the provisions of the Apprentices Act 1961, and the rules and orders issued there under from time to time. If he fails to do so, his failure will be a breach of the contract and the Chief Engineer/Deputy Director (Hort.) may in his discretion, without prejudice to any other right or remedy available in law, cancel the contract. The contractor shall also be liable for any pecuniary liability arising on account of any violation by him of the provisions of the said Act.
- 6 The contractor shall ensure quality control measures on different aspects of construction/maintenance including materials, workmanship and correct construction/maintenance methodologies to be adopted. The quality includes method statement for various items of work to enforce quality control.
- 7 The contractor shall get the source of all other materials, not specified elsewhere in the document, approved from the Engineer-in-Charge. The contractor shall stick to the approved source unless it is absolutely unavoidable. Any change shall be done with the prior approval of the Engineer-in-Charge for which tests etc. shall be done by the contractor at his own cost. Similarly, the contractor shall submit brand/ make of various materials not specified in the agreement, to be used for the approval of the Engineer-in-Charge along with samples and once approved, he shall stick to it.
- 8 All materials brought by the contractor for use in the work shall be got checked from the Engineer-in-Charge or his authorized representative of the work on receipt of the same at site before use.
- 9 The contractor shall be fully responsible for the safe custody of the materials issued to him even if the materials are in double lock and key system.
- 10 The work is urgent as requested by client and to be completed strictly in given time schedule. The contractor has to deploy the labour and supervisory staff in shifts to meet the targeted completion date. The work may be executed in extended shifts or two shifts. The rates quoted by the contractor will be deemed to be inclusive of any extra expenditure on account of this reason. Nothing shall be paid on this account.

C	}	NIL
I	}	
O	}	

DDH

GENERAL CONDITIONS

- 1 The Contractor shall bear all incidental charges for cartage, storage and safe custody of materials issued by department/arranged by the contractor.
- 2 The contractor shall dispose of malba, rubbish & other unserviceable materials and wastes at their own cost to the notified / specified dumping ground and under no circumstances these shall be stacked / dumped, even temporarily, at the site.
- 3 Except for the items, for which particular specifications are given or where it is specifically mentioned otherwise in the description of the items in the schedule of quantities, the work shall generally be carried-out in accordance with the “CPWD Specifications, 2019 (Vol. I & II) & Delhi Schedule of Rates, Analyses of Rates & Specifications (Horticulture & Landscaping) 2025 with up to date correction slips and instructions of Engineer-in-Charge. Whenever CPWD Specification are silent, the latest IS Codes / Specifications shall be followed.
- 4 The order of preference in case of any discrepancy as indicated in “Conditions of Contract” give in standard CPWD contract form may be read as the following:
 - (i) Nomenclature of items as per schedule of quantities.
 - (ii) Particular specification and special condition, if any.
 - (iii) CPWD specifications (Horticulture & Landscaping) 2025.
 - (iv) Indian standard specifications of B.I.S.
 - (v) Sound Engineering/Horticulture Practices.

A reference made to any Indian Standard specification in these documents, shall imply to the latest version of that standard. Including such revision/amendments as issued by the bureau of Indian standard upto last date of receipt of tenders. The contractor shall keep at his own cost all such publications of relevant Indian standard applicable to the work at site.
- 5 The quality of work is paramount importance. Contractor shall have to engage well experienced labour and deploy modern T&P and other equipment to execute the work.
- 6 The rates for all items of work shall unless clearly specialised otherwise include cost of all labour, material tools and plants and other inputs involved in the execution of the item.
- 7 The contractor (s) shall quote all-inclusive rates against the items in the schedule of quantities and nothing extra shall be payable for any of the conditions and specifications mentioned. In the tender documents unless specifically specified otherwise.
- 8 (a) The contractor (s) shall inspect the site of work before tendering and acquaint himself with the site conditions and no claim on this account shall be entertained by the department.
 (b) The contractor (s) shall get himself acquainted with nature and extent of the work and satisfy himself about the availability of materials from market.
- 9 The contractor (s) shall give to the Municipality, Police and other authorities all necessary notices etc. that may be required by law and obtain all requisite Licenses for temporary obstructions, enclosures etc. and pay all fee, taxes and charges which may be livable on

C	}	NIL
I		
O		

DDH

- account of these operations in executing the contract. He shall make good any damage to the adjoining property whether public or private and shall supply and maintain light and other illumination on for cautioning the public at night.
- 10 The contractor shall be responsible for all dangers and incidents caused to existing / new work due to negligence on his part. No hindrances shall be caused to traffic during the execution of the work.
 - 11 The contractor shall provide at his own cost suitable weighing, surveying and levelling and measuring arrangements as may be necessary at site for checking. All such equipments shall be got calibrated in advance from laboratory, approved by the Engineer-in-Charge. Nothing extra shall be payable on this account.
 - 12 Contractor shall provide permanent bench marks and other reference points for the proper execution of work and these shall be preserved till the end of work. All such reference points shall be in relation to the levels and locations, given in the Architectural and plumbing drawings.
 - 13 The contractor shall conduct work so as not to interfere with or hinder the progress or completion of the work being performed by other contractor(s) or by the Engineer-in-Charge and shall as far as possible arrange his work and shall place and dispose off the materials being used or removed so as not to interfere with the operations of other contractor or he shall arrange his work with that of the others in an acceptable and coordinated manner and shall perform it in proper sequence to the complete satisfaction of others.
 - 14 The day-to-day receipt and issue accounts of different grade/brand of materials shall be maintained separately in the standard Performa by the SO (Hort.) of work and which shall be duly signed by the contractor or his authorized representative.
 - 15 The contractor shall be fully responsible for the safe custody of materials brought by him issued to him even though the materials are under double lock key system.
 - 16 No payment shall be made to the contractor for any damage caused by rain, snowfall, floods, earthquake or any other natural causes whatsoever during execution of work. The damages of the work will be made good by the contractor at his own cost and no claim on this account shall be entertained.
 - 17 Unless otherwise specified in the schedule of quantities, the rates tendered by the contractor shall be all inclusive and shall apply to all heights, leads and depths and nothing extra shall be payable on this accounts.
 - 18 The trucks carrying soil, sand, manure, sludge and cow dung etc. will be duly covered to avoid spilling.
 - 19 Adequate dust suppression measures such as regular water sprinkling on vulnerable areas of the site will be undertaken to control fugitive dust.
 - 20 The contractor must study the specifications and conditions carefully before tendering.
 - 21 The Plant/Grass/other Materials shall be got Checked from the Officer -in-Charge or his representative before execution of the work.

C	}	NIL
I		
O		

- 22 The work will be carried out under the general supervision of concerned Officer - In-Charge or his representative.
- 23 The Contractor will be responsible for police verification of the Labour deployed for the execution of work they have to follow the all-security norms/ guidelines of the concerned Ministries / Department of respective State/Central Government.
- 24 Name of the staff, with registration no of EPFO, ESIC, and also produce the details (WORKER IDENTITY CARD), as per sample given in NIT, of who are likely to execute the arrangement works, will have to be submitted to the department, before starting of work. So that necessary security passes and other clearance may be obtained well in time.
- 25 After completion of work issue Identity card return to the department with final bill.
- 26 Standard Operating Procedures (SOPs) and Guidelines for Construction/Maintenance of Sites for COVID-19, issue time to time by Govt. of India shall always be applicable.

<i>C</i>	}	<i>NIL</i>
<i>I</i>		
<i>O</i>		

SPECIAL CONDITIONS FOR HORTICULTURE WORK

1. The work shall be carried out as per CPWD maintenance manual 2023; CPWD specifications (Horticulture and Landscaping) 2025 with up to date correction slips and as per CPWD Yard sticks.
2. The Contractor shall take instruction from the officer-in-charge regarding supply and stacking of material at site. He/She shall bear all charge for storage and safe custody of materials.
3. The location for storing and stacking of material shall be got approved from Engineer in charge.
4. The contractor must got approved samples of plants materials before supply.
5. Any work carried out without the approval of the officer-in-Charge at the site of work, shall not be accounted and will not be paid.
6. All malba/rubbish/waste/garbage etc. generated due to any operation from Horticulture works and in lawn areas whatsoever shall be disposed of on daily basis by the contractor to the specified common disposal point and nothing extra shall be paid on this account.
7. The agency shall provide proper uniform to the workers with half jacket (fluorescent material), which bears the name of CPWD (Horticulture) prominently; Design to be got approved from officer-in-charge. If worker not wear uniform a recovery of Rs. 100/- per day basis shall be made from contractor bill. The decision of the AD(Hort.)/DD(Hort.) shall be final & binding in this regards. Nothing extra shall be paid to the agency on this account.
8. Any S/R works are to be carried out as per CPWD specifications and direction of officer-in-charge.
9. Non compliance of directions for replacement of causalities to trees / shrubs / hedge plants, lawn area / seasonal flower beds and any other garden feature may also attract a penalty as specified in contract document.
10. The contractor or his supervisor will regularly meet with the site officer in charge/Section Officer (Hort.) for taking the direction.
11. In case of any causality of shrubs, trees or any other plants has been found during maintenance of the contractor, he has to replace the trees/shrubs/other plants of the same height and specification by another at his risk and cost and nothing extra shall be paid for the same in this regard or recovery of the Rs. 60/- per shrubs, Rs. 250/- tree plants, Rs. 300/- for other foliage/decorative plants and Rs. 220/- per Sqm. for lawns shall be made. The decision of the Assistant Director of Horticulture /DDH shall be final and binding in this regard.
12. The rejected and substandard material should be removed from the site of work immediately; the Department shall not be responsible for any damage/loss of rejected material. If the same will not be removed within five days after issuing notice in writing

<i>C</i>	}	<i>NIL</i>
<i>I</i>	}	
<i>O</i>	}	

DDH

by Assistant Director of Horticulture /Dy. Director(Hort) then necessary recovery shall be made @ Rs. 500/- per day.

13. The staff deployed for horticulture work must have good knowledge about horticulture works operations like hedge cutting, mowing, plantation of plants/seedling, lawn maintenance, potted plants maintenance etc.
14. The supervisor/worker should be well behaved to communicate with the clients, occupants, staff and officer at site of work.
15. The field staffs are to be engaged as per approved yard stick mentioned in CPWD maintenance manual 2023. The yard stick for reference are mentioned in CPWD Maintenance Manual, 2023 (Page 42 to 43).
16. Good earth, manure, fertilizers, insecticide, pesticide will be provide by the department and lawn mower, brush cutter with fuel and other T&P material/articles shall be provided by the contractor.
17. The contractor shall maintain the attendance of staff/Labours deployed at site in attendance register and have authentic evidence of attendance. Nothing extra shall be paid to the agency on this account.
18. The contractor shall deduct worker subscription towards Provident Fund and E.S.I.C. as per rules, he shall deposit the same along with his contribution in to the respective account of the worker/Labour / staff deployed by him on the work and submit the details to this office for verification.
19. The contractor is bound to distribute the salary / wages to his worker by 7th of each month positively of respective worker.
20. The Payment shall be made through ECS / Cheque/online mode to the worker in their Bank account.
21. Payments to the Contractor shall be made after produced of following documents :
 1. Documentary proof of disbursement of wages to the workers in their Bank account.
 2. Copy of relevant period attendance register duly signed by agency/contractor.
 3. Copy of Identity card / Gate pass of the staff deployed by him on the work.
 4. Documentary proof of Contractor of EPF/ESIC to works.

22. GOOD EARTH

1. The good earth shall be suitable for gardening free from kankar, moorum single, rocks, stones, brick bats, building rubbish, sandy loam, well drained, fertile, having the pH value in the range of 6.5. to 8.5.
2. One sample for every 300 Cum. of earth shall be got tested for pH Value from a Govt./approved laboratory.
3. The earth shall be free clods or lumps or sizes bigger than 75 mm in any direction.
4. The earth shall be stacked at site in stacks not less than 50cm high and of volume not less than 3.00 cum.

C	}	NIL
I	}	
O	}	

DDH

5. Length, breath and height of stacks shall be measured correct to a cm. The volume of the stacks shall be reduced by 20% for voids before payment, unless otherwise described.
6. If good earth is rejected due to certain reasons, the same should be replaced immediately.
7. Agency provides the Tractor-trolley number and invoice.

23. Manure

1. The manure shall be suitable for gardening and fertile, having the well decayed free from grits and other unwanted materials and dusty soil.
2. Length, breath and height of stacks shall be measured correct to a cm. The volume of the stacks shall be reduced by 8% for voids before payment, unless otherwise described.
3. The manure shall be stacked at site in stacks not less than 50 cm high and of volume not less than 3.00 cum.
4. If manure is rejected due to certain reasons, the same should be replaced immediately.
5. Agency provide the Tractor-trolley number and invoice.

24. CONDITIONS OF PLANTS

1. The entire quantity of plants as mentioned in Schedule of Quantities will be taken as and when required at site, before supplying sample plant must be approved by officer in charge.
2. The plants should be full of fresh and healthy foliage.
3. The plants should be free from insect, pest and disease.
4. The plants should be well developed and healthy.
5. The height of plants will be measured from top of the pot/Gunny bag/Poly bag.
6. The plants should be well settled and should not be newly shifted.
7. The plants should be true to the variety and variety name should be tagged.
8. Moss stick used should be made on plastic pipe.
9. Moss stick should be straight and properly fixed in the pot.
10. The rejected plants materials should be removed from the site immediately.
11. Moss stick should be covered with the plants in case of plants supplied with moss stick.
12. The plants should be well stablished and should have good foliage.
13. Pot/Poly bag used for filling the plants should be of proper size.
14. There should be proper drainage in pots plants.
15. The flowering plants should also have proper flowering and should be true to the variety.
16. All Plants should have the tendency of growth and should not be stunted or deshaped.
17. Plant should not have any physiological disorder.

C	}	NIL
I		
O		

18. Tips of the Plants should have intact, there should not be any damages etc.
19. In case of flowering pots flower should be on bud stage/semi bloom/Full bloom stage.
20. Plants of bigger height should be properly supported/ stacked by bamboo stick.
21. Bulbs, seeds, seedling, suckers should properly treated with fungicides before supply.
22. The supply will be taken at site of work.
23. The quantities may be increased or decreased as per actual requirements at site.

Deputy Director (Horticulture) Lucknow
CPWD, Lucknow

<i>C</i>	}	<i>NIL</i>
<i>I</i>	}	
<i>O</i>	}	

DDH

CHECK LIST/NORMS FOR HORTICULTURE WORK

Name of Work: **Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).**

- As per provision of check list/norms for Horticulture Maintenance mentioned in CPWD Maintenance Mannual 2023 (Annexure-11)

C	}	NIL
I	}	
O	}	

DDH

SAMPLE OF WORKER IDENTITY CARD

NOTE:- 1.This Contractor is valid only for specified working place/ place of duty 2. This Contractor is fully responsible for any misuse of this card beyond duty hours / days. 3. The contractor bears responsibility for the character card holder worker.	SL. NO. WORKER IDENTITY CARD Name of Agency: with Address:- Telephone No / Mobile :- CPWD Contractor Enlistment Registration No. of Contractor:- VALID UPTO:-.....
---	---

Name of worker:- Present Address:- Permanent Address:- Identification Mark- Place of Duty:-	Signature of Worker:- Signature of Contractor:-
--	---

C	}	NIL
I	}	
O	}	

SCHEDULE OF QUANTITY FOR TENDER					
Name of work: Maintenance of garden area attached to Income tax colony at M.P. Nagar, Income tax residential Quarter at Shastri Nagar and CGST colony at M.P. Nagar, Meerut (UP) dg 2026-27. (SH: - Complete maintenance of garden features).					
S.No.	DESCRIPTION	Quantity	UNIT	RATE	AMOUNT
1	Complete maintenance of the entire garden features having as per yard stick in the garden area i.e. lawn trees, shrubs, herbs, edge, flower beds, foliages, creepers etc. including hoeing pruning replacement of plants, gap filling, watering, mowing of lawn, grass cutting by lawn mover and brush cutter, removal of garden waste, applying insecticide, pesticide & fertilizers (whenever required), top dressing of lawn with good earth and manure and maintenance of other garden related works as directed by officer-in-charge (Cost of Good Earth, Manure, Fertilizer, Insecticide, Pesticide and plants will be provided by the department and lawn mover and brush cutter with fuel & other T & P material/articles shall be provided by the contractor).				
1.1	Residential Flats and Govt. Officers Bungalow. (1.25 Acres = One Mali) As per yard stick.	57324.00	Per sqm/ per month	4.95	283754.00
2	Complete maintenance of trees (out side garden features) jobs like making of basin at regular interval i/c watering, weeding, pruning & application of fertilizer etc. (excluding the cost of material which shall be supplied by the department and other T & P material/articles shall be provided by the contractor) as per direction of officer-in-charge.				
2.1	Trees for 500 Nos. / (3 to 8 years of age)	5664.00	Per plant / per Month	49.10	278102.00
3	Complete maintenance of shrubs (outside garden features), jobs like making of basin at regular interval including weeding, watering, pruning and application of fertilizer etc, (excluding the cost of material which shall be supplied by the department) and as per direction of officer in charge. (1 Mali for 500 Nos. Shrubs)	9588.00	Per plant / per Month	49.10	470771.00
4	Cutting of Hedge/Edge including removing of cut material, cleaning, hoeing of hedge/edge bed watering, manureing and applying insecticides and fungicides etc. (excluding the cost of material which shall be supplied by the department) and as per direction of officer in charge.				
4.1	Hedge cutting (Normal Hedge) upto 1.2 mtr. height (As per yard stick 1 mali = 3000 running mtr.)	10512.00	Per mtr. / Per Month	9.10	95659.00
5	Maintenance of potted plants displayed at ground floor in bungalows, office complex including application of good earth, manure, insecticide, pesticide and fertilizer, removing of dry parts by pruning, cleaning dry leaves and displaying in appropriate place and replacement of broken pots coloring of pots and change of location of pots and replacing with fresh plants as and when required (Materials provided by the department) as per direction of officer-in-charge (1 mali for 750 Nos. Earthen/Plastic Pots)	1044.00	Per Pot / Per Month	32.75	34191.00
6	Removal of garden waste by TATA 407 or equivalent including loading/unloading and carriage upto 1 km lead,	72.00	Per Trip	615.25	44298.00

C	}	NIL
I		
O		

DDH

	complete disposal upto designated place as per direction of officer-in-charge.				
7	Providing and stacking of winter seasonal flowers seedling/cutting at site of work well developed and healthy free from disease in tray and each tray having 100 Nos plants as per direction of the officer-in-charge.				
7.1	Marigold Inca hybrid	3.0	per tray	481.50	1445.00
7.2	Salvia hybrid different colour	4.0	per tray	541.65	2167.00
7.3	Petunia hybrid	4.0	per tray	613.90	2456.00
8	Providing and stacking of Summer & rainy seasonal seedling at site of work well developed and healthy free from disease in tray and each tray having 100 Nos. plants as per direction of the officer-in-charge.				
8.1	Kochia	3.0	per tray	421.30	1264.00
8.2	Vinca hybrid	3.0	per tray	481.50	1445.00
				Total: -	12,15,552.00

Deputy Director (Horticulture) Lucknow
CPWD, Lucknow.

<i>C</i>	}	<i>NIL</i>
<i>I</i>		
<i>O</i>		

DDH